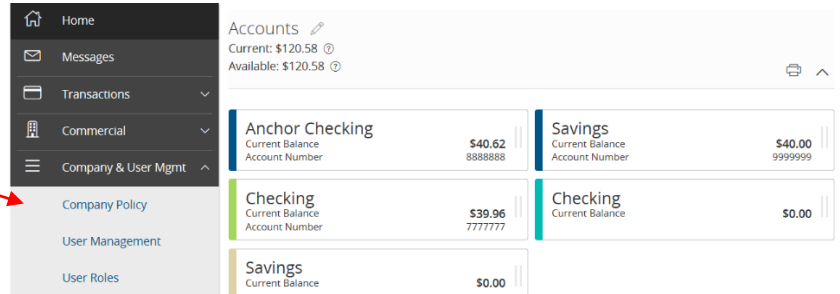


NOTE: The Company Policy Controls the company-level feature entitlements and dollar limits.

1. Select 'Commercial' and then 'Company Policy'.



2. Select a transaction type that you'd like to set parameters around by clicking on the name of the transaction type. (ex. ACH Collection)

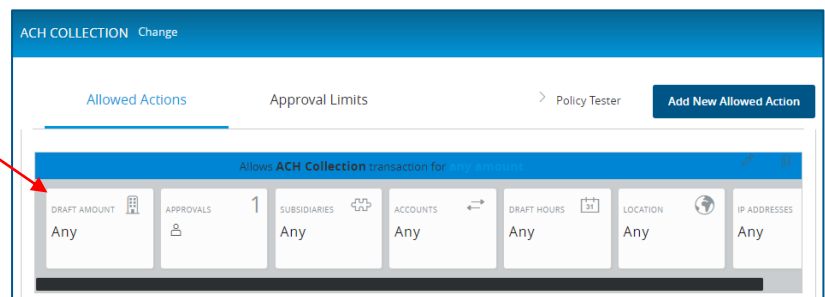
Sample Company
Company Policy

Overview Features Accounts User Roles

Transaction Type	Approval Limit	Per Day Approval Limits	Per Month Approval Limits	Per Account Approval Limits	Draft Actions Max	Approve Actions Max	Cancel Actions Max
ACH Collection	\$20,000	20 / \$200,000	50 / \$500,000	10 / \$100,000	1 Any	1 Any	1 Any
ACH Payment - Single	\$1,000	500 / \$7,000	500 / \$20,000	500 / \$7,000	1 Any	1 Any	1 Any
ACH Payments	\$10,000	100 / \$10,000	100 / \$50,000	100 / \$10,000	1 Any	1 Any	1 Any

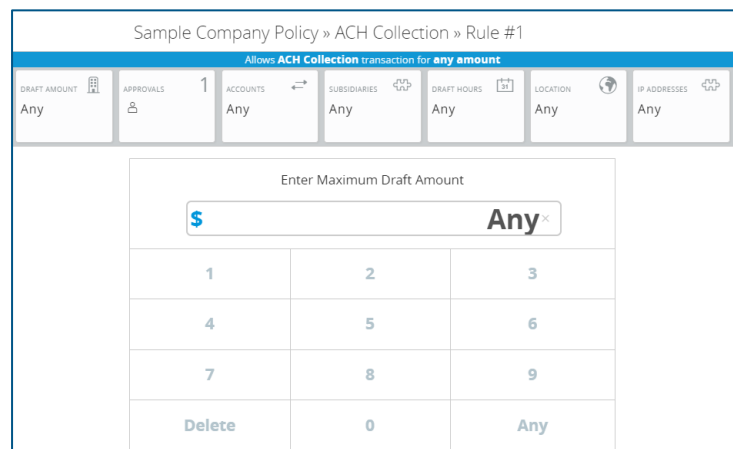
Allowed Actions

NOTE: One or multiple levels may be set up to establish general or granular user limitations.



3. Select the 'Draft Amount' box. Specify the dollar amount that will be the limit for the allowed action being set up.

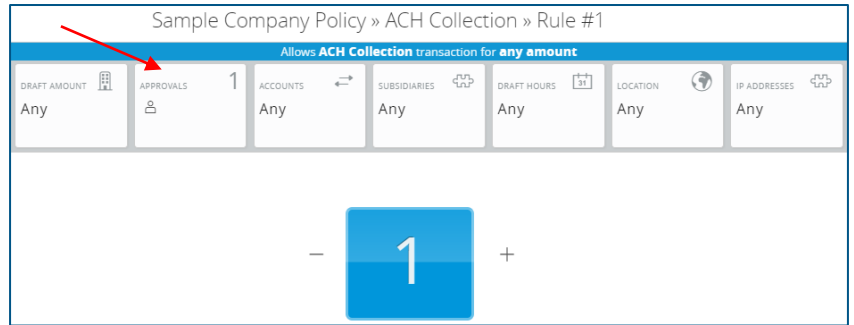
NOTE: A designation of 'Any' means that there is no dollar limit restriction for the draft amount.



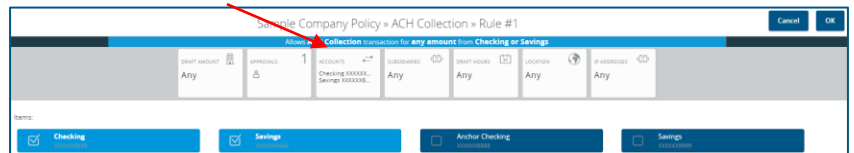
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 Email: TreasuryManagement@CamdenNational.com

4. Select the 'Approvals' box. Between one and five required approvals can be set. Select – or + to change.

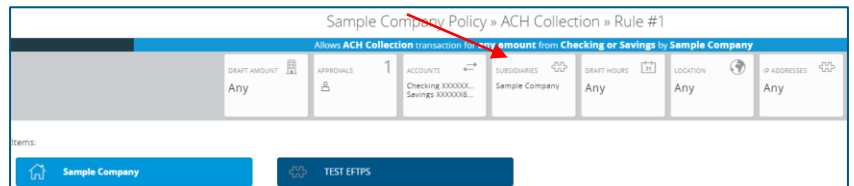
NOTE: The number of approvals designates how many users must approve the transaction before it is fully authorized for Camden National Bank to process.



5. Select the 'Accounts' box. Choose the account(s) allowed for the selected that can be accessed for this transaction type.

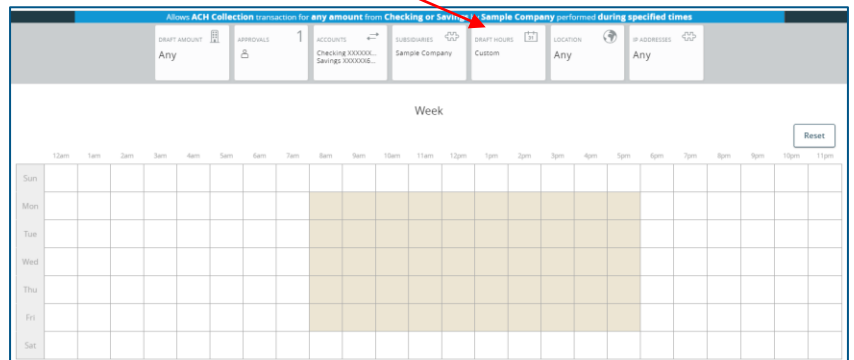


6. Select the 'Subsidiaries' box. Select the subsidiary or subsidiaries allowed for this transaction type.



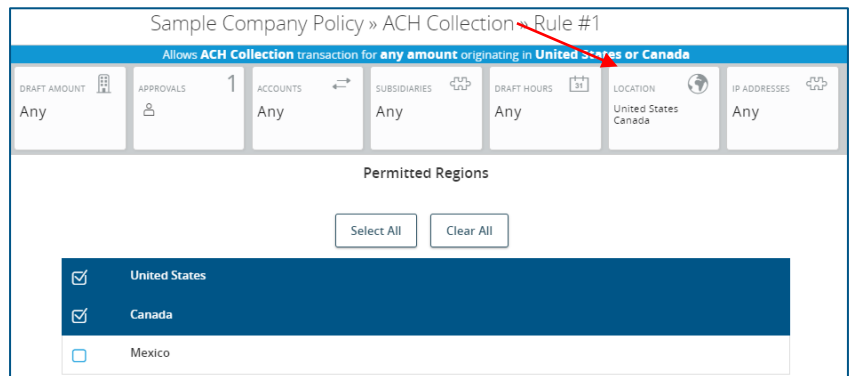
7. Optional: Select the 'Draft Hours' box. Select the days and hours allowed for this transaction type.

NOTE: The days of the week down the left side and the hours of the day across the top can be clicked to select an entire row or column. The individual boxes can also be selected or deselected.



8. Optional: Select the 'Locations' box. Choose the country or countries within North America from where this transaction type may be drafted. Click 'OK' when done.

NOTE: If no countries are designated (Any), there will be no restriction placed on draft source location. Once a country or countries have been selected, IP



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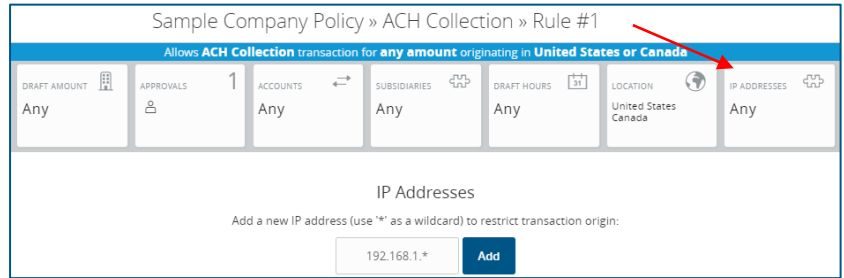
Phone: 866-265-9195

Email: TreasuryManagement@CamdenNational.com

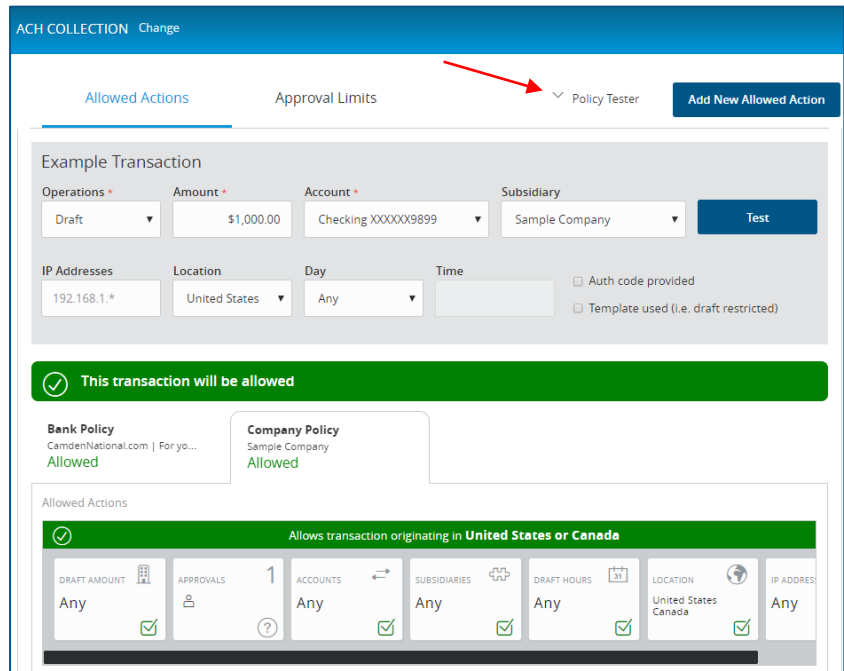
addresses sourced from all other countries world-wide will be denied.

- Optional: Select the 'IP Addresses' box. Enter the IP address and/or IP address range(s) to be allowed from where this transaction type may be drafted. All other source IP addresses will be denied. Click 'OK' when done.

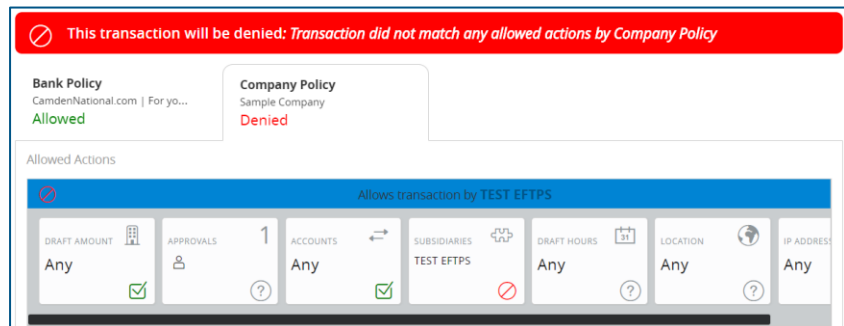
NOTE: If no IP address or IP address range is designated (Any), there will be no restriction placed on IP address origination.



- Optional: Select the 'Policy Tester' to validate the Company Policy functionality to assure the setup is as needed.



NOTE: If the policy test is unsuccessful, the reason for the failure will be designated on the screen.



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Approval Limits

11. Select the 'Approval Limits' tab to view the dollar and count limits assigned by Camden National Bank.

NOTE: Camden National Bank sets the approval dollar limits for the Company Policy. This screen is for viewing purposes only and cannot be edited.

ACH COLLECTION Change

Allowed Actions **Approval Limits**

These limits are read-only

MAXIMUM AMOUNT

- Per transaction: **\$20,000**
- Per Account Per Day: **\$100,000**
- Per Day: **\$200,000**
- Per Month: **\$500,000**

MAXIMUM COUNT

- Per Account Per Day: **10**
- Per Day: **20**
- Per Month: **50**

Features

12. Select the 'Features' tab to view the non-transactional features assigned by Camden National Bank.

NOTE: Camden National Bank sets the approval dollar limits for the Company Policy. This screen is for viewing purposes only and cannot be edited.

Company Policy

Overview **Features** Accounts User Roles

Transaction Type	Approval Limit	Per Day Approval Limits	Per Month Approval Limits	Per Account Approval Limits	Draft Actions Max	Approve Actions Max	Cancel Actions Max
ACH Collection	\$20,000	20 / \$200,000	50 / \$500,000	10 / \$100,000	1 Any	1 Any	1 Any
ACH Passthru	\$10,000	5 / \$10,000	1 / \$50,000		1 Any	1 Any	1 Any

FEATURES

RIGHTS

- Can Add Users ✓
- View Wire Activity ✓
- Recipient upload from batch ✓
- Allow one-time recipients ✓
- Access Incoming/Outgoing Wire Alerts ✓
- Wire upload from batch ✓

TREASURY

- Manage User Roles ✓
- Information Reporting ✓
- Manage Company Policy ✓

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Accounts

13. Select the 'Accounts' tab to view the account rights assigned by Camden National Bank.

Company Policy							
Overview	Features	Accounts	User Roles				
Transaction Type	Approval Limit	Per Day Approval Limits	Per Month Approval Limits	Per Account Approval Limits	Draft Actions Max	Approve Actions Max	Cancel Actions Max
ACH Collection	\$20,000	20 / \$200,000	50 / \$500,000	10 / \$100,000	1 Any	1 Any	1 Any
ACH Passthru	\$10,000	5 / \$10,000	1 / \$50,000		1 Any	1 Any	1 Any

NOTE: Camden National Bank sets the account access for the Company Policy. These settings are for viewing purposes only and cannot be edited.

14. Repeat steps 1-10 for each transaction type.
15. Select 'Save'.

NOTE: It is not necessary to click 'Save' after setting up each transaction type. Click 'Save' once all necessary changes have been made to save time.

Company Policy						
Overview	Features	Accounts	User Roles			
ACCOUNTS						
Number	Name	View	Deposit	Withdraw	Labels	
xxx9899	Checking					<input type="checkbox"/>
xxx6666	Savings					<input type="checkbox"/>
xxx8888	Anchor Checking					<input type="checkbox"/>
xxx9999	Savings					<input type="checkbox"/>

NOTE: The 'User Roles' tab is a shortcut for access the 'User Roles' page. Reference the 'User Roles' document for instructions on this feature.

Company Policy							
Overview	Features	Accounts	User Roles				
Transaction Type	Approval Limit	Per Day Approval Limits	Per Month Approval Limits	Per Account Approval Limits	Draft Actions Max	Approve Actions Max	Cancel Actions Max
ACH Collection	\$20,000	20 / \$200,000	50 / \$500,000	10 / \$100,000	1 Any	1 Any	1 Any
ACH Passthru	\$10,000	5 / \$10,000	1 / \$50,000		1 Any	1 Any	1 Any

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