Camden NATIONAL BANK | TreasuryLink

Multi-Transfers

Transfer Funds

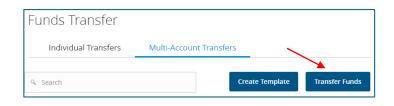
1. Select 'Transactions' and then select 'Transfer Money'.

	(;) ≥	Home D _{Messages}	0	Accounts 🖉 Surrent: \$885,683.27 ③ Accrued Interest: \$3.43 ④			0 ^
<u> </u>		Transactions		Anchor Checking		Checking	
		View Activity Center		Current Balance	\$40.70	Current Balance	\$41.87
	₫	Commercial	~	Savings Current Balance	\$38.99	Checking Current Balance	\$777,715.85

2. Select the 'Multi-Account Transfers' tab.



3. Select 'Transfer Funds'.



- 4. Enter the total number of funds transfers you would like to create. (A maximum of 35 transfers can be created)
- 5. Select the 'From Account' and 'To Account' for each transfer.
- 6. Enter the 'Amount' for each transfer.
- 7. Select the 'More Transfers' box to open additional funds transfers.
- Select 'Schedule & Submit' in the workflow ribbon or 'Next' at the bottom of the page.

Funds Transfer			
Individual Transfers	fulti-Account Transfers		
Accounts & Amounts Schedule	& Submit		
Select Transfer Accounts and Am	ount		
From Account *	To Account *	Amount 📍	
Checking 0000007777 \$41.49	Savings XXXXXX99999 \$38.99	\$1.00	6
Savings XXXXXX9999 \$38.99	Checking XXXXXX9899 \$0.00	\$1.50	6
Checking XXXXXXX7777 \$41.49	Savings XXXXXX1202 \$106,981.94	\$1.75	6
5 More Transfers	(A maximum of 35 transfers can be creat	ed)	
			Cancel Next

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Transfers

9. Designate the 'Transfer Date' for all transactions.

NOTE: Transfer Date can be selected as the same date for all transactions by selecting the check box next to 'Use same date for all'.

10. Enter an optional memo for the transactions (if needed).

NOTE: The same memo verbiage can be used for all transfers by entering text into the 'Memo' field and selecting the check box next to 'Push to all'. Alternatively, you may expand each transaction by clicking the \checkmark icon next to the transaction and entering the memo accordingly.

11. Review the information on the screen for accuracy and then select 'Submit' to authorize the transfers or 'Draft' to only draft them.

NOTE: The ability to click 'Submit' is dependent upon your entitlements within TreasuryLink. If you can only draft, an Administrator will need to approve the transfers before they can be processed by Camden National Bank.

Transfer Templates

1. Select 'Transactions' and then select 'Transfer Money'.

Individual Transfers	Multi-Account Tra	ansfers				
Accounts & Amounts Sc	hedule & Submit					
Total Transfers	Total Amount					
3	\$3.75					
Transfer Date						
Use same date for all	5/31/2017	[31] F	Recurs Set schedule	~		
Memo						
					Push to All	
From Account *	To Ac	count +		Amount *	Transfer Date 🔹	
Checking XXXXXXX7777 \$41.49		5avings 000000(1202 \$106,981.94		\$1.00	5/31/2017	Ľ
Savings XXXXXX9999 \$38.99		Checking 00000009899 \$0.00		\$1.25	5/31/2017	đ
Checking xxxxxx7777 \$41.49	2	5avings 000000(9999 \$38.99		\$1.50	5/31/2017	ľ

	ଲ ⊵ ^ଅ	Home Messages	Accounts Current: \$885,683.27 Accrued Interest: \$3.43			c,	^
~		Transactions ^	_				
		Transfer Money	Anchor Checking Current Balance	\$40.70	Checking Current Balance	\$41.87	
		View Activity Center					=
	₿	Commercial ~	Savings Current Balance	\$38.99	Checking Current Balance	\$777,715.85	

2. Select the 'Multi-Account Transfers' tab.



3. Select 'Create Template'.

Questions? We can help! Phone: 866-265-9195 Email: <u>TreasuryManagement@CamdenNational.com</u> 2 Transfers

- 4. Enter your 'Template Name'.
- 5. Select the user(s) who should have access to the template by checking the box next to each name listed.
- 6. Select 'Accounts & Amounts' in the workflow ribbon or 'Next' at the bottom of the page
- 7. Enter the total number of funds transfers you would like to create. (A maximum of 35 transfers can be created)
- 8. Select the 'From Account' and 'To Account' for each transfer.
- 9. Enter the 'Amount' for each transfer.
- 10. Select the 'More Transfers' box to open additional funds transfers.
- 11. Select 'Schedule & Submit' in the workflow ribbon or 'Next' at the bottom of the page.

Funds Transfer		
Individual Transfers	Multi-Account Transfers	
۹. Search	Create Template	Transfer Funds
Funds Transfer]
Individual Transfers	Multi-Account Transfers	

Info & Users	Accounts & Amounts	
Template Name *		
Sample Template		
Grant User Role Acce	ss*	
۹ Search		
Name		
 Company Administra 	itor	

		To Account			
√	Anchor Checking XXXXXX8888 \$40.70	Savings XXXXXXX9999 \$38.99	\$1.00	Ô	١
√	Checking XXXXXX7777 \$41.87	Anchor Checking XXXXXXX8888 \$40.70	\$1.50	Ô	Î
*	Checking XXXXXXX9899 \$0.00	Savings XXXXXX1202 \$106,994.86	\$1.75	Ô	Î

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Transfers

12. Designate the 'Transfer Date' for all transactions.

NOTE: Transfer Date can be selected as the same date for all transactions by selecting the check box next to 'Use same date for all'.

13. Enter an optional memo for the transactions (if needed).

NOTE: The same memo verbiage can be used for all transfers by entering text into the 'Memo' field and selecting the check box next to 'Push to all'. Alternatively, you may expand each transaction by clicking the \checkmark icon next to the transaction and entering the memo accordingly.

14. Review the information on the screen for accuracy and then select 'Save'.

/						
Total Transfers	Total A	mount				
3	\$4.25					
Transfer Date						
🖲 Use same date for all	7/28/	2017	Recurs Set schedule			
Memo Sample memd			1		Push to All	
Memo Sample memo					Push to All	
		To Account 🔺]	Amount *	Push to All	
Sample memd]	Amount *		
Sample memo	Ing	To Account •		Amount * \$1.00		[
Sample memd	Ing	Savings XXXXXXX9999 \$38.99			Transfer Date 🔺	(
Sample memd	ing	Savings XXXXXXX9999	ing		Transfer Date 🔺	(
Sample memd	Ing	Savings XXX00X9999 \$38.99 Anchor Checl	ing	\$1.00	Transfer Date +	